

King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX
Telephone: 01553 616200
Fax: 01553 691663

19 September 2020

Dear Member

Local Plan Task Group

You are invited to attend a meeting of the above-mentioned Task Group which will be held on **Wednesday, 2nd September, 2020 at 10.00 am** in the **Remote Meeting on Zoom and available for the public to view on WestNorfolkBC on You Tube - Zoom and You Tube** to discuss the business shown below.

Yours sincerely

Chief Executive

AGENDA

1. Apologies

2. Notes of the Previous Meeting (Pages 4 - 11)

To consider the notes from the meetings held on 5 and 14 August 2020.

3. Matters Arising

4. Declarations of Interest

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Members should withdraw from the room whilst the matter is discussed.

These declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on an item or simply observing the meeting.

5. Urgent Business

To consider any business which, by reason of special circumstances, the Chairman proposes to accept as urgent under Section 100(b)(4)(b) of the

Local Government Act, 1972.

6. Members Present Pursuant to Standing Order 34

Members wishing to speak pursuant to Standing Order 34 should inform the Chairman of their intention to do so and on what items they wish to be heard before a decision on that item is taken.

7. Chairman's Correspondence (if any)

8. Local Plan Review Draft

To consider the remaining items from the meeting held on 14 August 2020 (to commence with LP23).

Please click link below to view published Agenda:

<https://democracy.west-norfolk.gov.uk/ieListDocuments.aspx?CId=409&MId=4319&Ver=4>

9. Date of Next Meeting

The next meeting of the Task Group will take place on Wednesday 7 October 2020 at 11 am on Zoom.

To:

Local Plan Task Group: R Blunt, F Bone, A Bubb, C J Crofts, M de Whalley, C Joyce, J Moriarty, T Parish, S Sandell and D Tyler

Officers:

Katie Evans, Alex Fradley, Alan Gomm, Peter Jermamy

BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK**LOCAL PLAN TASK GROUP**

Minutes from the Meeting of the Local Plan Task Group held on Wednesday, 5th August, 2020 at 11.00 am in the Remote Meeting on Zoom and available for the public to view on WestNorfolkBC on You Tube - Zoom and You Tube

PRESENT:

Councillors R Blunt (Chair), F Bone, A Bubb, C J Crofts, M de Whalley, C Joyce, J Moriarty, T Parish (Vice-Chair), S Sandell and D Tyler

Officers:

Katie Evans, Assistant Planner
Alex Fradley, Principal Planner
Alan Gomm, Planning Policy Manager
Peter Jermay, Principal Planner (Policy) and Water Management Officer

1 WELCOME AND INTRODUCTIONS

The Chair advised the Task Group that the meeting was being broadcast live on You Tube.

A recording of the meeting could be viewed on WestNorfolkBC on You Tube.

2 APOLOGIES

There were no apologies for absence.

3 NOTES OF THE PREVIOUS MEETING

The notes of the meeting held on 1 July 2020 were agreed as a correct record.

4 MATTERS ARISING

There were no matters arising.

5 DECLARATIONS OF INTEREST

There were no declarations of interest.

6 **URGENT BUSINESS**

There was no urgent business.

7 **MEMBERS PRESENT PURSUANT TO STANDING ORDER 34**

Councillors A Kemp and C Morley were present under Standing Order 34.

8 **CHAIR'S CORRESPONDENCE (IF ANY)**

There was no Chair's correspondence.

9 **LOCAL PLAN REVIEW DRAFT**

[Click here to view the recording of this item on You Tube](#)

Councillors A Kemp and C Morley were present under Standing Order 34 and asked questions/made comments.

The Planning Policy Manager provided an overview of the process undertaken to draft the document.

The officers highlighted the changes to the policies set out below and responded to questions and comments.

The Task Group considered the following policies:

LP01 Spatial Strategy

RESOLVED: The Task Group agreed the above policy.

LP02 Settlement Hierarchy

RESOLVED: The Task Group agreed the above policy, subject to Ashwicken being re-categorised as a small village and hamlet.

LP03 Presumption in favour of Sustainable Development

RESOLVED: The Task Group agreed the above policy. Requested officers to email all Members to ask whether they were happy with the development boundaries or something similar.

LP04 Development Boundaries

RESOLVED: The Task Group agreed the above policy.

LP05 Implementation Policy

RESOLVED: The Task Group agreed the above policy, subject to reference being added to the Community infrastructure Levy document.

LP06 Climate Change Policy

RESOLVED: The Policy be amended to reflect the comments made by Councillors Bone and de Whalley. The amended policy be presented to the Task Group at its next meeting.

Councillor de Whalley was asked to circulate the changes he was suggesting to the text at 4.6.2 and 4.6.3 and the policy – use of ‘where appropriate’ in 3, 7 and 8. Could ‘large developments to support active travel’ and ‘maximising use of public transport’ be included in LP06 1? Council number 5 of the ‘key questions’ be strengthened?

LP07 The Economy Policy

RESOLVED: The Task Group agreed the above policy, subject to an amendment to supporting text 5.1.6 on page 61 and to the policy made by Councillor Moriarty.

LP13 Transportation Policy

RESOLVED: The Task Group agreed the above policy.

LP14 Parking provision in new development

RESOLVED: The policy was agreed subject to officers making a minor amendment relating to vehicle charging points there by ensuring that the policy was consistent with the NPPF and in particular paragraphs 105 and 110, on this subject.

Link to NPPF:

<https://www.gov.uk/government/publications/national-planning-policy-framework--2>

The Chair explained that the remainder of the policies listed in the Agenda would be considered at a meeting to be convened within 2 weeks.

Members requested that Officers emailed a link to the settlement section of the proposed Local Plan review to all Members of the Borough Council asking if they had any suggested amendments to the development boundaries of settlements in their Ward. **Any suggestions would need to be highlighted and reasoned to enable the Task Group to fully appreciate the suggested change.** It should also be noted that areas with adopted or emerging Neighbourhood

Plans this would left to these plans to consider. The period for comment should be two weeks and then these can be discussed as part of the settlement sections at Local Plan Task Group Meetings in the near future.

10 **DATE OF NEXT MEETING**

The next meeting of the Local Plan Task Group will be held on 14 August 2020 at 9.00 am via Zoom.

The meeting closed at 1.54 pm

BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK

LOCAL PLAN TASK GROUP

Minutes from the Meeting of the Local Plan Task Group held on Friday, 14th August, 2020 at 9.00 am in the Remote Meeting on Zoom and available for the public to view on WestNorfolkBC on You Tube - Zoom and You Tube

PRESENT:

Councillors R Blunt (Chair), A Bubb, C J Crofts, M de Whalley, C Joyce, A Kemp, J Moriarty, C Morley and T Parish (Vice-Chair)

Officers:

Katie Evans, Assistant Planner
Alex Fradley, Principal Planner (Policy)
Alan Gomm, Planning Policy Manager
Peter Jermany, Principal Planner (Policy) and Water Management Officer

1 WELCOME AND INTRODUCTIONS

The Chair advised the Task Group that the meeting was being broadcast live on You Tube.

A recording of the meeting could be viewed on WestNorfolkBC on You Tube.

2 APOLOGIES

Apologies for absence were received from Councillors D Tyler and S Sandell.

3 NOTES OF THE PREVIOUS MEETING

The notes of the meeting held on 5 August 2020 would be considered at the next meeting on 2 September 2020.

4 MATTERS ARISING

There were no matters arising.

5 DECLARATIONS OF INTEREST

There were no declarations of interest.

6 **URGENT BUSINESS**

There was no urgent business.

7 **MEMBERS PRESENT PURSUANT TO STANDING ORDER 34**

Councillors A Kemp and C Morley.

8 **CHAIR'S CORRESPONDENCE**

There was no Chair's Correspondence.

9 **LOCAL PLAN REVIEW DRAFT**

[Click here to view a recording of this item on You Tube](#)

Councillors A Kemp and C Morley were present under Standing Order 34 and asked questions/made comments.

The officers highlighted the changes to the policies set out below and responded to questions and comments.

The Task Group considered the following policies

LP16 Norfolk Coast AONB Policy

The Assistant Planner shared the screen and highlighted a slight change in the formatting to the policy following publication of the Agenda and printed version of the Local Plan.

RESOLVED: The Task Group agreed the above policy.

LP17 Coastal Change Management Area (Hunstanton to Dersingham) Policy

RESOLVED: The Task Group agreed the above policy, subject to the following amendments:

- Page 103 in point 2(g) and point 4 remove the word 'materially'.
- Glossary – definition of AEP be inserted.
- Supplementary text to be included in supporting text of the policy to explain AEP (1 in 200 AEP event) and monitoring, review of flood risk/climate change projections and replacement caravan licensing requirements
- Last sentence of s(g) on page 103 (Proposals must not result in an increase in the number of bedrooms over and above the number in the original dwelling) will be inserted into 3 and change the last part of the sentence to 'original caravan.'

LP18 Design and Sustainable Development Policy

The Principal Planner (Policy) and Water Management Officer shared the screen and highlighted the changes in green following publication of the Agenda.

RESOLVED: The Task Group agreed the above policy, subject to the following amendment:

- Reference be made to the Biodiversity Action Plan at 6.4.4 in the supporting text.
- 'Should' be deleted and be replaced with 'must' in point 1 of the Policy.

LP19 Environmental Assets – Green Infrastructure, Landscape Character, Biodiversity and Geodiversity Policy

LP19a Environmental Assets – Historic Environment Policy

LP20 Environment, Design and Amenity

Policies LP19, 19a and 20 were considered together.

RESOLVED: The Task Group agreed the above policies, in principle, subject to the following amendments:

- LP19 – remove word 'should' and replace with 'must' in point 4 on soils.
- Explanation of renewables to be added in supplementary text.
- In relation to point 4 of LP19 - Revised wording to be provided relating to soil.
- Explanation of neighbouring sites to be included in supplementary text.

The Task Group adjourned at 11.00 am and reconvened at 11.05 am.

LP21 Provision of Recreational Open Space for Residential Developments Policy

RESOLVED: The Task Group agreed the above policy, subject to the explanatory text being included; regarding the recognition and importance of open space for health and wellbeing which we have experienced. Expand on this reference in the policy where appropriate in relation to residential developments.

At 12 noon the Task Group passed a resolution to continue to sit to complete the following item of business.

LP22 Green Infrastructure Policy

RESOLVED: The Task Group agreed the policy subject to the following amendments:

- Page 125, 6.9.4 – text relating to deficit be revised to include the Council recognised the deficiencies and working towards addressing the issue.
- Extend point 1 of the policy to say that “the Council will aim to meet existing deficiencies” or a similar statement along these lines.
- Explanatory text to include definition of European protected sites and explain the difference between European, national and regional designations.

Councillor Crofts proposed that point 5 remained exactly as it was, but there was no seconder for the proposal.

- Councillor Joyce referred to page 128 and proposed that all the text after the comma in point 5 be deleted, which included all wording under ‘except: a, b, i, ii, iii.’. The proposal was seconded by Councillor Moriarty.

The Task Group voted on the above proposal which was carried.

The Chair explained that the remainder of the policies listed in the Agenda commencing with LP23 would be considered at the next meeting on 2 September 2020.

10 **DATE OF NEXT MEETING**

The next meeting of the Task Group will be held on 2 September 2020 at 10 am on Zoom.

The meeting closed at 12.23 pm